***School Name……………………………………………… New/Extension Registration……………………………***

***Owner’s Name………………………………………… CNIC No………………………/………………………………/……..***

***Primary/ Middle/High/Higher………………………. Category (M/F)…………………………………………..***

***Cell No……………………………. Full Address…………………………………………………………………………***

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No** | **Documents Details** | **Yes** | **No** |
| 1 | Application For New/ Extension Registration. |  |  |
| 2 | Applicants CNIC Photocopy (Attested From Gazetted Officer). |  |  |
| 3 | Original Building Certificate Issued By Building Department. |  |  |
| 4 | Original Hygienic and Sanitation Issued By Health Department. |  |  |
| 5 | Original Building Chart (Attested From Building Department) |  |  |
| 6 | Original Deposit Challan 32-A ( Attested by the DAO Layyah) |  |  |
| 7 | Class wise Fees Detail (if School Work Under PEF then attach PEF Deed) |  |  |
| 8 | Total No Of Student According to Class wise |  |  |
| 9 | Staff Statement (Teaching/Non Teaching) |  |  |
| 10 | Original Affidavit |  |  |
| 11 | Registration Book(Only For New Registration) complete detail |  |  |
| 12 | Attested Previous Registration Certificate |  |  |
| 13 | Appointment Order Teaching /Non Teaching Staff with Academic documents (Attested from gazette Officer) only for new registration cases. |  |  |

**Note:** For New / Extension Registration to worthy Chief Executive Officer (DEA Registration Authority) check the institution According to release SOP’s dated 25-08-2018. If SOP’s are completely filled then report for new/Extension Registration.

 Signature Principal Public School